

Repacking the Color Printer and its Accessories

Overview


It is very important that you follow the correct repacking procedure before shipping your color printer. Failure to properly repack the printer can cause damage to the printer's internal components. **You are responsible for any shipping damage to the printer that results from improper or inadequate packaging.**

Repacking for shipment consists of four basic tasks. Each of these tasks is explained in this instruction sheet. If you have questions regarding any of the repacking procedures, call the Tektronix Customer Support Hotline at 1-800-835-6100.

- Turn off the printer using the On/Off switch and wait **45 minutes** before moving it to allow the ink to solidify.
- Remove the maintenance tray, seal it in a plastic bag, and store the tray on a flat surface. **A used maintenance tray leaks drum fluid if tipped.**
- Lock the printhead transit restraint on the right side of the printer.
- Repack the printer and its accessories using Tektronix-approved packing materials.

Turning off the printer

1. Use the rear-panel On/Off switch located on the rear of the printer to turn it off. This places the print head in the proper position for locking (described later in this document), which is necessary for safe shipment. Do not turn off the printer by pulling the power cord.

Caution  To avoid damaging the printer's internal components, always turn the printer power off using the On/Off switch before moving or shipping the printer. Failure to do so may result in damage to the printers' internal components during shipment.

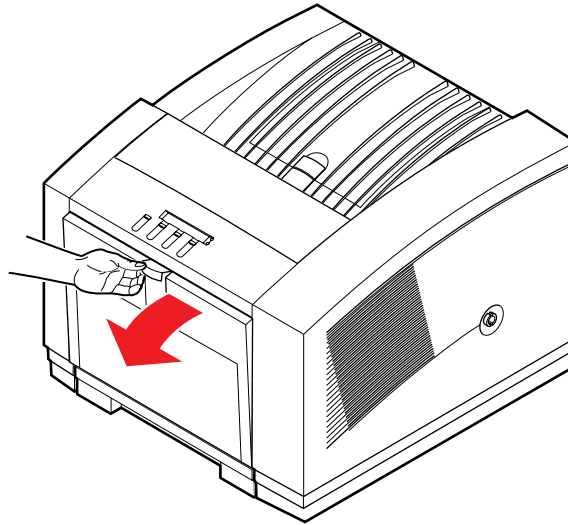
2. After turning off the printer, let it cool down for at least **45 minutes** before you move it so that the melted ink inside the printer has time to solidify.
3. Disconnect the power cord and other cables from the printer.
4. Unload any media present in the media tray. Install the tray in the printer.
5. If present, disconnect the Lower Paper Tray Assembly cable from the printer.

Removing the maintenance tray

Caution To avoid damaging the printer, always remove the maintenance tray before moving or shipping the printer. Never ship a partially used maintenance tray.

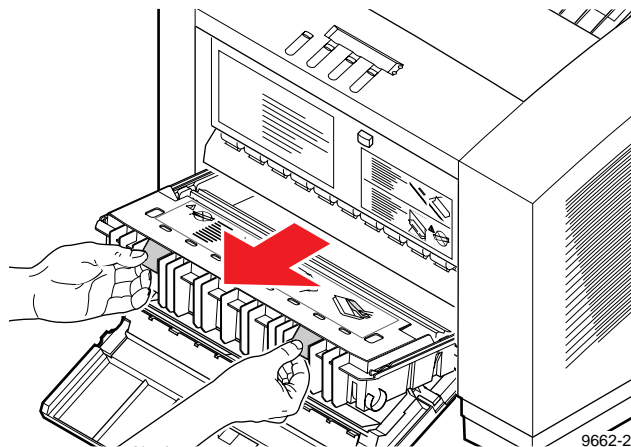


1. Open the printer's front cover.



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2. Grasp the maintenance tray by the front edge and lift up while sliding it out of the printer. Once you've removed the maintenance tray, keep it level.



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Caution A used maintenance tray leaks drum fluid if tipped. Keep the maintenance tray level to prevent spills. Contact with maintenance tray fluid poses no health risk.



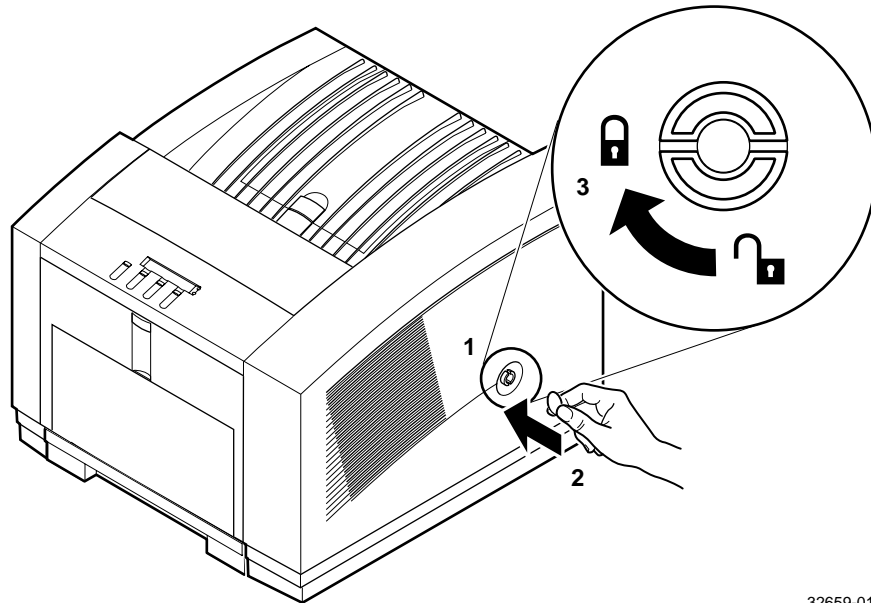
3. Place the used maintenance tray in a plastic bag and seal the bag. Store the used maintenance tray for future use. Do not ship a partially used maintenance tray.

Locking the transit restraint

Caution To avoid damaging the printer, always lock the transit restraint before moving or shipping the printer.



1. Locate the transit restraint on the right side of the printer.
2. Insert a wide coin into the transit restraint slot.



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3. While pressing inward with strong pressure, turn the transit restraint slot **clockwise** to lock the print head in place. If you have trouble turning the lock, consider the following suggestions:
 - You may need to press inward on the lock with more force before you can turn the lock **clockwise**.
 - The printer may have not had time to place the printhead in the proper position for locking due to one of the following conditions:
 - AC power to the printer is disrupted. For example, the power line cord is unplugged from its outlet.
 - The power switch is turned off while ink is being loaded into the printhead.
 - The printer encounters a fault condition which results in the immediate suspension of all printer operations. Typically the front panel displays a "Service Required" message.

If the printhead is in the wrong position for locking, you will need to turn the printer on again and allow sufficient time for the printer to initialize. When the printer's front panel displays Ready, wait an additional 10 minutes and then turn the printer off using the On/Off switch. Once powered down, retry the transit restraint locking procedure.

Repacking the printer and its accessories

Warning The printer weighs about 100 kg. (220 lbs.). Do not attempt to lift it without the assistance of three others. Always use the four pull-out handles located under each corner of the printer when moving it.

1. **Repack the printer's accessories.** Place the power cord, cleaning kit and all printer documentation in the accessory box shown in step g of the illustration. **Do not ship a partially used maintenance tray.**
2. **Repack the printer.** Use the following instructions and illustration when repacking the printer.

- a. Ensure that the bottom cushion is properly oriented inside the wooden pallet. The arrow on the bottom cushion should point in the same direction as the arrow on the pallet. Pull down the bottom cushion's side flaps to provide adequate clearance for the printer's handles. Ensure that the bottom cushion's front and back flaps are locked in place with the cardboard locking tabs.
- b. Place a plastic shipping bag around the printer and lift the printer using the four built-in carrying handles located at each corner of the printer.

Warning The printer weighs about 100 kg (220 lbs.). Do not attempt to lift the printer without the assistance of others.

- c. Place the bagged printer into the bottom cushion. The front of the printer should face the same direction as the arrow points on the bottom cushion.
 - d. Slide the carrying handles in and tuck the plastic bag surrounding the printer into place between the printer and bottom cushion.
 - e. Place side cushions into position. An arrow molded into each side cushion points the same direction as the arrow on the bottom cushion.
 - f. Place the top cushion onto the printer; an arrow on the top cushion indicates the proper orientation.
 - g. Place the accessory tray on top of the top cushion; an arrow on the tray indicates the proper orientation. Make sure that the alignment guides in the top of the top cushion properly mate with the recesses in the bottom of the accessory tray. Place the loaded accessory box into the accessory tray.
 - h. Orient the outer shipping carton's trap door (covered with a plain brown label) facing the same direction as the arrow in the top cushion. Secure the carton in place with plastic clips.
3. **Optional: Repack the Lower Paper Tray Assembly.** If you have a Lower Paper Tray Assembly, repack it for shipment using the original packaging.

